nSign Cloud Connection Setup Guide

Cloud connection is recommended for users who have computers and tablets on different networks, or who wish to utilize a cloud service rather than a local connection.

Installation Requirements

To use nSign Connect software, you **must** have the following requirements:

- Windows 7/8/10
- Full administrative privileges for computer and network(s)
- Tablet (Android v6.0 and up and/or iOS v 10.0 and up)
- **Cloud Services (via Amazon Web Services S3 account)**

⚠️*To use nSign via Cloud connectivity, you must have an **Amazon Web Services S3** account. nSign Connect Cloud connectivity will only work via an Amazon Web Services account.*

Licensing

Use of nSign Connect requires a license purchased through Ambir Technology. One license key can activate up to three tablets. Please purchase additional license keys if you require more activations.

Installations Instructions

Step 1: Set Up Amazon Web Services Account

Users must have an **Amazon Web Services S3 account** to use with nSign Connect.

If you do not have an Amazon Web Services account, click here to create an account. See details on their website for pricing information.

Once you have created your account, complete the following steps.

Step 2: Create and Name S3 Bucket

You must first create a bucket on your S3 account to use nSign Connect. This bucket is the repository that your document will upload to.

To create a bucket, complete the following steps:

1. Log into your **Amazon Web Services** dashboard
2. Click the **v** next to **Services** on the top left of the screen
3. Click on **S3**
4. Click the **Create Bucket** button
5. **Create a name** for the bucket**. See list below for naming convention rules, or <u>visit their webpage</u>:**
   a. The bucket name can be between 3 and 63 characters long, and can contain only lower-case characters, numbers, periods, and dashes.
   b. Each label in the bucket name must start with a lowercase letter or number.
   c. The bucket name cannot contain underscores, end with a dash, have consecutive periods, or use dashes adjacent to periods.
   d. The bucket name cannot be formatted as an IP address (198.51.100.24)

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6. **Set the region as US West (Oregon)**
7. Follow the prompts to complete bucket setup.

Step 3: Generating/Locating Access Keys

nSign Connect requires entry of an Access Key and Secret Access key. Complete the following steps to obtain your access keys:

1. Log into your **Amazon Web Services** dashboard
2. Click the **v** next to your account name in the top right of the page
3. Click **My Security Credentials**
4. Click the **–** next to **Access keys (access key ID and secret access key)**
   a. Click **Generate New Access Key.**
   b. **Download and save the access key file that is generated.**

⚠️*This file contains the Access Key and the Secret Access Key. You will **not** be able to retrieve your Secret Access key again once it's generated.*

Step 4: nSign Connect Software Installation and Tablet Registration

Once you have established your cloud connectivity, install the nSign Connect software on your computer. To install nSign Connect software, follow these steps:

1. **Download** the nSign Connect software from the link provided by Ambir Technology via email.
2. **Download** nSign app in iOS or Google Play stores and open the app.
3. **Install** nSign Connect on your computer. Follow the prompts through installation.
4. **Enter your license key** *(provided via email from Ambir Technology)* when prompted.
5. **Enable Cloud** when prompted on the screen by checking the box. (See image below).
6. In the next screen, enter your **Amazon Web Services Access key, Secret Access key, and S3 Bucket name.**
7. Click **Validate.**
8. Once validated, enter your **Amazon Bucket name.**
9. Click **OK.**
10. **Tap the 2-D barcode** icon on the tablet. This will activate the camera on your tablet.
11. **Scan the 2-D barcode displayed on the screen with your tablet camera.**
12. You should see an authentication completed message on your tablet.
13. Click **OK** on the computer to exit the registration.
14. nSign Connect will open. You are now ready to use nSign Connect.

Connect Wizard

This screen will help set up your wireless tablets.

If you are using wireless tablets, download the apps from Google Play or the Apple App Store and start the app on the tablets.

When prompted by the tablet app, scan the QR code displayed below and then click Detect Tablets on this screen. Repeat this process for each wireless tablet.

☐ Cloud

Copy Machine Code
Machine Code: LAN_192.168.1.155:52000-DD34C31ACE6EC461A84... ....

Scan QR code to get the machine code

OK